



HEALTH & SAFETY POLICY

NAG 5

RATIONALE:

To be effective it is essential that Papatoetoe Central School provides an environment that is conducive to the Health and Safety of its employees and students.

PURPOSES:

1. To develop and maintain Health and Safety programmes that encompass all of the statutory requirements and guidelines.
2. The Health and Safety programmes will encompass safe practices in using school buildings, plant and equipment operation and emergency procedures.
3. To provide an annual report to the community as part of the total 10 year property plan.
4. To consult with the community with regard to the maintenance, improvement and development of the buildings and grounds.

GUIDELINES:

1. The executive officer, staff and Board and Trustees will play an active role in the delivery of the Health and Safety Programme in accordance with School policy.
2. Any relevant information will be presented in the executive officer's monthly report to the Board of Trustees.
3. The Health and Safety Programme will include the following policies:
 - Equipment and Furniture
 - Playground Supervision
 - Educational Trips / Visits
4. All staff will actively participate and promote safe practices at Papatoetoe Central school and are required to be conversant with procedures to the above policies.
5. The principal, staff representatives and executive officer will report as necessary to the Board of Trustees.

CONCLUSION:

When safe practices are being carried out at Papatoetoe Central School, the benefits are experienced by all those who participate in its daily operations.

Signed _____

Chairperson - Board of Trustees

*Approved: 6 December 10
Reviewed: 8 December 14*